



## PHOENIX SAFE COMPANY LTD – POLICY QUALITY MANAGEMENT SYSTEMS

### General Requirement

It is the policy of the Phoenix Safe Company Ltd to distribute fire resistant data safes, filing cabinets, cupboards and security equipment that exceed customer requirements.

We will consider quality as of paramount importance to all our customers

We will exceed our customers' requirements

We will meet all relevant legislation

We will maintain an ISO9001:2015 Quality System in the UK and France

We will strive for continuous improvement

We will set targets and objectives and review these a minimum of once a year

All staff are encouraged to work to high quality standards and to contribute towards quality management.

This policy is communicated to all staff and is accessible to all on the "I" drive on our computer system. All staff are encouraged to have a full understanding of the policy and to support its implementation.

Where approved sub- contractors undertake processes on behalf of the Phoenix Safe Co Ltd or Phoenix Safe Deutschland GmbH – France, we will ensure that any work undertaken will be as per agreed procedures and to a high standard of quality and service.

### MANAGING DIRECTOR

SEPTEMBER 2018

Signed \_\_\_\_\_